

Municipality of Buzau

**Public Procurement and Capital Investments Department**

**No. 8530/16.01.2024**

**Notice of Request for Proposal**

**Direct procurement procedure "Evaluation services for Buzau municipality  
(credit rating)"**

**BUZAU MUNICIPALITY**, fiscal code: 4233874, Buzau, 1 Piata Daciei, postal code 120036, phone +40/238710562, fax +40/238717950 ,  
**is hereby inviting you to submit a proposal with regard to our direct procurement procedure to contract "Evaluation services for Buzau municipality (credit rating)"**

**Award procedure:** direct procurement- selection of proposals;

**Code CPV:** Cod CPV 79419000-4- Evaluation consulting services

**Awarding criteria:** "Lowest price";

**Address to submit the proposal :** City hall headquarters, Municipality of Buzau, Piata Daciei no.1, Buzau County, to the Registry office; or on the e-mail:

[investitii@primariabuzau.ro](mailto:investitii@primariabuzau.ro)

Registry office is opened Monday to Thursday between 8:00 am – 4:30 pm  
and Friday between 08.00 am - 2.00 pm

**Deadline for proposal submission: 29.01.2024, 16.30 am**

**Date, time and place for proposal opening: 30.01.2024, 10.00 am, City Hall headquarters, BUZAU MUNICIPALITY, Piata Daciei no.1, Buzau County**

**Award type:** public procurement contract

**Contract type:** services

**Estimated value of contract:** EURO 26000 (Lei equivalent 129.313,60, exchange rate as of January 15, 2024, 1 EURO=4.9736 lei) VAT not included,

**Currency of financial proposal:** EURO

**Source of funding:** Buzau local budget

**Language to be used for proposal:** Romanian

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**Period of proposal validity:** Proposal must be valid for a period of at least 60 days after submission.

**Duration of contract:** 6 months

No alternative proposals are accepted;

**Proposal content**

The proposal should include the following forms:

- Eligibility statement - **Form 1**;
- Submission letter – **Form 2**;
- Letter of attorney – **Form 3**;
- Financial proposal – **Form 4**.

The proposal shall be submitted in closed envelope including the address of BUZAU MUNICIPALITY (Primaria Municipiului Buzau, Piata Daciei nr.1, Judetul Buzau, cod 120036) and a clear note stating "do not open before": **30.01.2024, 10:00 am.**"

**Financial proposal content**

The proposal should be in EURO, VAT excluded and shall contain the description of activities to be carried out during the contract period.

Additional information may be obtained from the Buzau Municipality, **Public Procurement and Capital Investments Department** Ms. Aurelia Turcoman , email: [investitii@primariabuzau.ro](mailto:investitii@primariabuzau.ro), phone: +40/238446342

Mayor,  
Constantin Toma

